

APPLICATION FORM

Applicant To Complete	
FULL NAME	
POST TITLE	Premises and Lettings Manager
METHODIST CHURCH/CIRCUIT	Tiviot Dale Methodist Church
CIRCUIT NO. (IF KNOWN)	19/02
DISTRICT	Manchester and Stockport
CLOSING DATE	16 July 2021
Please return the completed form to:	United Stockport Circuit Tiviot Dale Methodist Church Tiviot Dale Stockport SK1 1TA 0300 0110 015 admin@stockportcircuit.org.uk

For Office Use Only	
Date Received	
Application No	
Special needs at Interview	
Shortlisted	Yes <input type="checkbox"/> No <input type="checkbox"/>
Appointed	Yes <input type="checkbox"/> No <input type="checkbox"/>

1. EMPLOYMENT HISTORY

List all employers starting with your present or most recent first. Please account for any gaps in employment.

Name and Address of Employer	Position Held and Brief Description of Duties	From To Month/Year	Reason for Leaving

2. EDUCATION AND TRAINING

Please look at the **Essential and Desirable** requirements in the Person Specification and list details of any **Education and Training**, which you consider to be relevant. Please be precise about awarding bodies, grades, types of membership and dates.

Qualification	Date Obtained	Grade and Membership Number (if applicable)

3. PROVEN ABILITIES

Please use this section to demonstrate how you feel you meet the **Essential and Desirable** requirements of the Proven Abilities section of the Person Specification.

4. SPECIAL KNOWLEDGE & SKILLS

Please use this section to demonstrate how you feel you meet the **Essential and Desirable** requirements of the Special Knowledge and Skills section of the Person Specification.

4. ANY OTHER REQUIREMENTS

Please use this section to demonstrate how you feel you meet the **Essential and Desirable** requirements of the Any Other Requirements section of the Person Specification.

5. ADDITIONAL INFORMATION

You are welcome to give additional information, which may be written, in the space below.

2. REFERENCES

Please give the names, postal & email addresses, and telephone numbers of three referees who can broadly represent your professional work and personal interests. This should include your current or most recent employer and may include your minister if relevant.

1.

Name:

Position:

Organisation
Name and Address:

Email:

Telephone:

2.

Name:

Position:

Organisation Name and Address:

Email:

Telephone:

3.

Name:

Position:

Organisation
Name and Address:

Email:

Telephone:

It is our practice to approach referees of shortlisted candidates only. If shortlisted, may we contact your referees?

3. I declare that the information contained in this form is true and accurate. I understand that if it is subsequently discovered that any statement is false or misleading, I may be dismissed from employment.

Signature:

Date: